

DRAFT

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 21, 2011

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:36 p.m. Those present were:

Park Forest Public Library Board Members: Fritz Wildermuth, Joan Larsen, Peg Donohue, Penny Shnay, and Sevena Merchant.

Absent was Linda Marron.

Park Forest Public Library Staff: Barbara Byrne Osuch, Sharon O'Leary, and George Manno.

Other visitors: Mary Lubertozzi, Olympia Fields Library Board President, Claudette Hall, Jerry Shnay and Sheila McGann.

SWEARING IN OF ELECTED BOARD MEMBERS

Village Clerk, Sheila McGann, swore in the re elected Board members, Peg Donahue and Sevena Merchant.

APPROVAL OF MINUTES

The minutes of the regular meeting of March 17, 2011, and the Budget Meeting of March 24, 2011 were approved as submitted.

COMMUNICATIONS

Library Director Osuch noted a thank you from former Trustee Gail Graham for the parting gift that was given to her.

Library Director Osuch noted a thank you from Kate Boyle of SWAN for hosting the April Circ du SWAN.

President Shnay advised the Board that the letter from Cook County Treasurer Pappas does not apply to the Park Forest Public Library Trustees, as the Library is not a taxing entity.

AUDIENCE TO VISITORS

Claudette Hall presented herself as a candidate for the Board vacancy.

FINANCIAL REPORT

Library Director Osuch noted that other budget related material was in the Board Packet. This included the Budget Transmittal Letter to the Village of Park Forest, and revised budget forms to conform to the Village of Park Forest format.

REPORT OF THE BOARD PRESIDENT

President Shnay noted the interest in applications for the vacant Trustee position. The deadline is May 15, 2011, to submit a letter of interest.

REPORT OF THE LIBRARIAN

Library Director Osuch reported on the state wide Snapshot Day, and the Library's participation.

Library Director Osuch reported the status of the Children's Garden.

Library Director Osuch reported on the April 11, 2011 Circ du SWAN, that the Library hosted.

An update was given on the Gallery System for displaying framed art, and the intent to rotate works of local artists.

REPORT OF OLYMPIA FIELDS TRUSTEE

Olympia Fields Public Library Board President reported that their newly elected Trustee, Carolyn Johnson, would be sworn in at their May meeting.

REPORT OF THE COMMITTEES

Trustee Larsen gave an update on the art project.

Art may be available for loan from the Library of Congress.

There is a large Marikay Peter Witlock painting that would be appropriate for the Ringering Room.

The goal is to bring people into the library, and keep them there.

Jerry Shnay, of the Park Forest Historical Society, gave an update of the society's archive storage. They are in negotiations with St. Irenaeus to use their basement.

SALE OF ITEMS IN THE LIBRARY AND ON LIBRARY GROUNDS POLICY, 2ND READING

Trustee Donohue moved that the Board approve the Sale of Items in the Library, and on Library Grounds Policy as submitted.

Trustee Wildermuth seconded.

Motion carried.

PRESENTATION OF CLEANING SERVICE BIDS

Trustee Wildermuth moved that the Board accept the bid of Coverall for the Library's cleaning service for the period July 1, 2011 through June 30, 2012.

Trustee Donohue seconded.

Motion carried.

TRUSTEE VACANCY

President Shnay encouraged everyone to contact interested people in an effort to fill the vacancy.

ELECTION OF BOARD OF TRUSTEE OFFICERS

President

Trustee Donohue nominated Trustee Shnay.

Trustee Larsen seconded.

Trustee Shnay was reelected President of the Park Forest Public Library Board of Trustees.

Vice President

Trustee Merchant nominated Trustee Donohue.

Trustee Wildermuth seconded.

Trustee Donohue was reelected Vice President of the Park Forest Public Library Board of Trustees.

Secretary

Trustee Donohue nominated Trustee Merchant.

Trustee Larsen seconded.

Trustee Merchant was elected Secretary of the Park Forest Public Library Board of Trustees.

TRUSTEE COMMITTEE APPOINTMENTS

Trustee Larsen was appointed to the Library Services and Community Relations Committee.

ADJOURNMENT

The meeting was adjourned at 8:48 p.m.